

Part – A

1. Details of the Institution

1.1 Name of the Institution

K.L.E. Society's, Lingaraj College, Belagavi (Autonomous)

1.2 Address Line 1

Lingaraj College

Address Line 2

College Road

City/Town

Belagavi

State

Karnataka

Pin Code

590001

Institution e-mail address

principallingarajcollege@gmail.com

Contact Nos.

0831-2420027

Name of the Head of the Institution:

Dr. R.M.Patil

Tel. No. with STD Code:

0831-2420027

Mobile:

9481982242

Name of the IQAC Co-ordinator:

Dr. H.S.Melinmani

Mobile:

9945347083

IQAC e-mail address:

iqaclcb@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KAC0GN10503

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/53/RAR/11 dated 04-09-2010

1.5 Website address:

www.kleslingarajcollege.edu.in

Web-link of the AQAR:

<http://kleslingarajcollege.edu.in/iqac.php>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	86	2004	5 years
2	2 nd Cycle	A	3.15	2010	5 years
3	3 rd Cycle	A	3.10	2016	5 years

1.7 Date of Establishment of IQAC :DD/MM/YYYY

20/05/2001

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2016-17 submitted to NAAC on 10-11-2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

--

1.12 Name of the Affiliating University (for the Colleges)

Rani Channamma
University, Belagavi

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	Autonomous		
University with Potential for Excellence	--	UGC-CPE	CPE
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (Specify)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	23
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	Nil
2.9 Total No. of members	24
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount (During the year 2017-18)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Sl. No.	Department	Seminar/Workshop/Symposium Theme	National/State/Institution Level	Date
1.	History	A One Day Seminar –Local Monuments of Belgaum District and Their Significance	Institute Level	18.08.2017
2.	Geography	A One Day National Level Symposium on Inter State River Disputes	National Level	07.02.2018
3.	English	A Two Day National Seminar on 'Cultural Turn in Translation Studies'	National Level	24-25 February 2018

2.14 Significant Activities and contributions made by IQAC

- A meeting was conducted for faculty related to the 7 criterion outlined by the NAAC.
- On the basis of the feedback received the syllabus for all programmes and courses was restructured.
- Participation in NIRF. India Today Ranking.
- Participation in AISHE survey for Higher Education.
- Keeping track of curricular, co-curricular and extra-curricular activities in the college. Following are the activities conducted during the year:

a) Seminars/Symposium

Sl. No.	Department	Seminar/Workshop Theme	National/ State/ Institution Level	Date
1.	History	A One Day Seminar –Local Monuments of Belgaum District and Their Significance	Institute Level	18.08.2017
2.	Geography	A One Day National Level Symposium on Inter State River Disputes	National Level	07.02.2018
3.	English	A Two Day National Seminar on 'Cultural Turn in Translation Studies'	National Level	24-25 February 2018

b) Workshops

Sl. No.	Department	Activity	Date
1.	Economics	Goods and Service Tax	12.07.2017
2.	Kannada	Film Appreciation	10.08.2017
3.	Kannada	Poetry Appreciation	11.08.2017
4.	Psychology	Sexuality and Gender	12.08.2017
5.	Commerce	Personality Development	23.08.2017
6.	Kannada	Drama Appreciation	23.08.2017
7.	Psychology	Research Methods	01.09.2017
8.	Geography	Migration and its impacts on Rural Economy	07.09.2017
9.	Psychology	Experiential Out Bound Learning	07.09.2017
10.	BBA	Travel and Tourism Management	08.09.2017
11.	BBA	Training & Development	09.09.2017
12.	Commerce (PG)	Personality Development	13.09.2017

13.	BBA	NGO Management	16.09.2017
14.	BBA	Training and Development	07.10.2017
15.	Political Science	Career Opportunities for the Youth in Politics	12.10.2017
16.	English	Project Report Writing	08.10.2017
17.	BBA	Art of Public Speaking	9th, 10th, 24th and 25 th October, 2017
18.	BBA	Financial Management	15.10.2017
19.	Political Science	Personality Development	16.10.2017
20.	Psychology	Life after Retirement	25.10.2017
21.	Geography	Research Methodology	23.12.2017
22.	Psychology	First Aid	06.01.2018
23.	Commerce (PG)	Stock Market	10.01.2018
24.	Commerce	Stock mind quest for the best budding	24.01.2018
25.	Psychology	Personal Effectiveness	07.02.2018
26.	Political Science	International Terrorism: A Violation of Human Rights	14.02.2018
27.	BBA	Financial Markets	26 th & 27 th February, 2018
28.	Geography	Geographical Information System and Software	14.03.2018
29.	Economics and Commerce (PG)	Foreign Trade Development	22.03.2018
30.	Commerce (PG)	Goods and Service Tax	19.04.2018
31.	Economics and Commerce (PG)	Quantitative Techniques in Social Sciences	28.04.2018
32.	BBA	Logical Reasoning made Easy	30 th April & 1 st May, 2018

c) Field/Industrial/Extension Activities

Sl. No.	Department	Visit	Date
1.	Psychology	Dharwad Institute of Mental Health and Neurosciences, Dharwad	03.08.2017
2.	English	Importance of Agriculture in Indian Economy, Turamari	05.08.2017
3.	Economics	Field Visit and Household Survey on MGNREGA, at Jamboti, Vadgaon & Kankumbi Villages of Khanapur Taluka of Belagavi District.	05.08.2017
4.	Sociology	Field visit to Joint family At:Lokur, Dist:Dharwad	05.08.2017

5.	Kannada	Field Visit to Sada, Forest Area, Khanapur	05.08.2017
6.	Geography	Visit to Adithya Milk Dairy at Kuragund	05.08.2017
7.	Political Science	Field Visit to Model Gram Panchayat, Shiraguppi	07.08.2017
8.	History	A Day Study Tour to Halasi and Degulahalli	11.08.2017
9.	Commerce, Statistics and Computer Science	Industrial Visit to Aditya Milk, Neginhal and Parle-G (Pvt. Ltd), Sampagaon	12.08.2017
10.	Mass Communication and Journalism	Field Visit To Television Studio Department of Electronic Media Karnatak University, Dharwad	01.09.2017
11.	Kannada	Field Visit to Karnatak University, Dharwad to study Inscriptions	01.09.2017
12.	Commerce	Industrial Tour to Film Industry, Hyderabad	9-13 September 2017
13.	Mass Communication and Journalism	Field Visit to Photo Exhibition Organized By Department of Parliamentary Affairs, Government of India , at Sardar Ground, Belagavi	14.09.2017
14.	Geography	Traditional Agriculture Practice at Kaneri Math Maharashtra	11.01.2018
15.	Psychology	Govt. School of Hearing Impaired for Girls, Belagavi	20.01.2018
16.	English	Visit to Hindalaga Jail to study Jail reforms introduced by Kiran Bedi	02.02.2018
17.	BBA	Industrial Visit to Parle G (Pvt. Ltd.), Sampagaon Bailhongal	21.02.2018
18.	History	A Day Study Tour to Badami , Aihole, Pattadkal and Mahakoot	24.02.2018
19.	Commerce	Industrial Visit to KMF, Dharwad	20.03.2018
20.	English	Visit to Gotgudi – Folk University	05.04.2018
21.	Economics and Commerce (PG)	Industrial Tour to Cottage/Weaving Industries at Pondicherry	2-5 April 2018
22.	BBA	Industrial Tour to Pune-Mahabaleshwar	18-22 April 2018

d) YOUTH CONVENTIONS

Sl. No.	Event	Date	Activities
1.	State Level Literary Fest organized by Department of English	21.01.2018	<ul style="list-style-type: none"> • Poetry Recitation • Poetry Composition • Fancy Dress with Literary Dialogues • Book Talk • Film Appreciation

2.	Trade Fair organized by Department of Commerce	16.09.2017	<ul style="list-style-type: none"> • 35 Stalls • 102 students participated
Department of BBA			
3.	Vruttant 2017	22 nd and 23 rd December, 2017	Exclusive Event for PUC-II Students <ul style="list-style-type: none"> • Advertising • Communication • Best Manager • Quiz • Team Work • Photography • Group Dance • Nukkad Natak (Street Play) • Fashion Show
4.	Yuva	23 rd and 24 th February 2018	<ul style="list-style-type: none"> • Rangoli • Face Painting • Debate • Journalism • Photography • Nukkad Natak (Street Play)
5.	Mahapathika	23 rd and 24 th March, 2018	<ul style="list-style-type: none"> • Marketing • Finance • HR • Crisis • Communication • Quiz • Team Work
6.	Gladiator	23-24 February 2018	<ul style="list-style-type: none"> • Best Manager Event • Icebreaker • Stress Interview
7.	The Intern	17 th March, 2018	<ul style="list-style-type: none"> • Competition on Internship Projects
8.	CBALC Business League - CBL	Throughout the year	Exclusively for BBA students <ul style="list-style-type: none"> • Case Analysis • Ad Mad • Hard Sell • Business Plan, Etc. CBL
9.	Neev	4 th and 5 th August, 2017	<ul style="list-style-type: none"> • Communication • Finance • Crisis Management • Marketing • Human Resource and Quiz

10.	Anveshan -In-house Management Event	29 th & 30 th December, 2017	<ul style="list-style-type: none"> • Communication • Finance • Crisis Management • Marketing • Human Resource • Quiz
11.	DARPAN - in-house cultural event	13 th and 14 th April, 2018	<ul style="list-style-type: none"> • Dance • Singing • Ad- Mad • Mock Press • Fashion Show • Khamosh! (Acting) • Rangoli • Best out of Waste • Dumb Charades • Face painting • Collage • Photography • Counter Strike • Flameless Cooking

e) Guest Lectures

Sl. No.	Department	Topic	Guest Speaker	Date
1.	BBA	AMUL Model	Mr. Abdul Aziz - Joint Director marketing KMF	21.07.2017
2.	Geography	Importance of Organic Manure	Shri Pradeepkumar Marenavar	29.07.2017
3.	Kannada	Charan Mattu Charan Tayari	Shri. Ramesh Alagudikar	04.08.2017
4.	BBA	7 P's of Hospitality Industry with special reference to Marriott and EEFA Hotels	Mrs. Preeti Birje (Ex-HR Manager EEFA Hotel)	16.08.2017
5.	History	Historical Significance of Local Monuments of Belagavi District	Dr.S.P.Surebankar, Principal (Rtd.) RPD College, Belagavi	18.08.2017
6.	BBA	Goods & Services Tax (GST)	CA Pooja Jain (Dhariwal and Sreenivas Chartered Accountants, Bangalore)	24.08. 2017
7.	BBA	Human Resource Concepts	Mr. Amit Putlekar (Asst. HR Manager, Fairfield Atlas Ltd. Belagavi)	29.08. 2017
8.	Geography	Urbanization and Its Process , Trends and Pattern in India	Dr Abhay Patil Assistant Professor, RPD College, Belagavi	07.09.2017

9.	BBA	Financial Management an Overview	Shri. Raghavendra Sattigeri, Financial Trainer, NISM, AMFI, IRDA	12.09. 2017
10.	English, Economics and Commerce (PG)	Motivational Speech	Prof. Sandeep Nair, Dean, Department of MBA, Jain College, Belagavi	21.09.2017
11.	English, Economics and Commerce (PG)	Career Opportunities	Dr, Ashok D'Souza Associate Professor, Department of MSW, Rani Channamma University, Belagavi	22.09.2017
12.	BBA	Derivative Markets	Shri. Raghavendra Sattigeri, Financial Trainer, NISM, AMFI, IRDA	11 th To 14 th October, 2017
13.	BBA	Indirect Taxes – Corporate and GST	Smt. Deepti Adake,	7 th & 8 th November, 2017
14.	Psychology	Cancer Awareness Programme	Dr. Kumar Vinchurkar	17.01.2018
15.	BBA	Retail Management	Mrs. Aarti Ahuja, Proprietor- Global Desi, BIBA, SOCH, Pink Closet	January, 2018
16.	BBA	Learning Theories	Dr. Setu Havanur , Department of Psychology	January , 2018
17.	BBA	Digital Marketing	Mr. Akshay Hiremath, Proprietor of Pink Craft	January, 2018
18.	BBA	Personality Determinants	Dr. Nahida Mulla, Psychologist	February, 2018
19.	BBA	Business Communication	Ms. Roopa Samant, Freelance Trainer	February, 2018
20.	Computer Science	Tally	Shri Vinay Allenavarmath	10.03.2018
21.	Geography	Data Analysis with the help of GPS	Mr. A.N.B. Gowda and Miss Sneha Research Scholars Land and Water Management Department VTU , Belagavii	16.03.2018
22.	Commerce	Mutual Funds	Sri.Datta. Kanabargi Smt.Anita Kanbaragi	17.03.2018
23.	Commerce	Consumer Protection Act	Shri.P.I.Pawate Advocate Hubballi	29.03.2018
24.	Commerce	Income Tax Filing of Returns	Shri Vinay Allenavarmath	03.04.2018

25.	English (PG)	The Diverse Reading in Indian Women Writing	Dr. Asha Rabb, Associate Prof.in English, Nehru College, Hubli	04.04.2018
26.	English (PG)	The Relevance of English Language Teaching	Dr. S. Devika Rani, Vishakapattanam, Andhra Pradesh	19.05.2018

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Conduct of Seminars/Symposium	<ul style="list-style-type: none"> 02 Seminars and 01 Symposium are conducted on various topics by the Departments. Details are given in 2.14 (a)
Conduct of Workshops	<ul style="list-style-type: none"> 30 Workshops are conducted on various topics by the Departments. Details are given in 2.14 (b)
Conduct of Field Visits /Industrial Visits / Extension Activities	<ul style="list-style-type: none"> 22 Field Visits are conducted on various topics by the Departments. Details are given in 2.14 (c)
Conduct of Guest Lectures	<ul style="list-style-type: none"> 24 Field Visits are conducted on various topics by the Departments. Details are given in 2.14 (e)
Commerce and Management Fest	<ul style="list-style-type: none"> 360 students participated in 30 students centric academic events.

Academic Calendar 2017-18	
1 st June to 15 th July	<ul style="list-style-type: none"> ➤ Admissions to B.A./B.Com. Part I, II and III ➤ Preparation of Time Table
1 st June	➤ Re-opening of I Term of Degree College
5 th June	➤ Commencement of Degree Classes
2 nd to 4 th Week	➤ <i>Admission to PG Courses</i>
30 st July	➤ Assignment and Project Report Topics to IQAC
1 st August	➤ <i>Commencement of PG Classes</i>

16 th August	➤ First Internal Test – B.A./B.Com I, III and V Semester
18 th September	➤ Second Internal Test – B.A./B.Com I, III and V Semester
29 th September	➤ Submission of Assignment, Project Reports and Case Studies
3 rd October	➤ <i>First Internal Test – M.A./M.Com I and III Semester</i>
9 th October	➤ Geography and Psychology Practical Examinations
24 th October	➤ Last working day for UG
7 th November	➤ End Semester Examination of B.A./B.Com I, III, and V Semester ➤ <i>Second Internal Test – M.A./M.Com I and III Semester</i>
4 th December	➤ <i>Closure of PG Classes</i>
3 rd Week	➤ Results of End Semester Examination of B.A./B.Com I, III, and V Semester
11 th December	➤ Re-opening of II Term of UG Classes
18 th December	➤ <i>End Semester Examination of M.A./M.Com I and III Semester</i>
16 th January	➤ <i>Re-opening of II Term of PG College</i>
19 th February	➤ First Internal Test – B.A./B.Com II, IV and VI Semester
19 st March	➤ Second Internal Test – B.A./B.Com II, IV and VI Semester ➤ <i>First Internal Test – M.A./M.Com II and IV Semester</i>
2 nd Week	➤ Geography and Psychology Practical Examinations
16 th April	➤ <i>Second Internal Test – M.A./M.Com II and IV Semester</i>
28 nd April	➤ Closure of UG Classes
7 th May	➤ End Semester Examination of B.A./B.Com II, IV, and VI Semester
17 th May	➤ <i>Closure of PG Classes</i>
4 th June	➤ <i>End Semester Examination of M.A./M.Com II and IV Semester</i>

* **Academic Calendar of the year (Annexure – I).**

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

- A few more skill based certificate courses will be introduced.
- International Seminar from the Department of Political Science, National Seminar from the Department of History and Geography will be organized.
- Youth Convention from the Department of Commerce.
- Industrial visits for more students to learn the practical aspects of organization.
- Activities focusing on Institutional Social Responsibilities.

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	-	--	--
PG	03	--	03	--
UG	03	--	01	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	17	--	17	--
Others	--	--	--	--
Total	23	--	21	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum:

- P.G. Programmes in M.A. in English, M.A. in Economics and M.Com have CBCS, Core and Open Elective Options.
- U.G. Programmes i.e. B.A., B.Com and B.B.A have Elective Options.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*** Analysis of the feedback (Annexure-II)**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Programmes	Subjects/Topics
B.A.	Paper : Indian Political System Topics in other papers: Digital Money, Make in India; SAARC, BRICS, Spoken English and Broken English - G B Shaw, Types of Irrigation, Growth and Trend of Population, Prenatal Diagnostic Method, International Relationship, Sandwich Generation, Etiquettes and Manners, Manu: Hindu Social Organization, Mahatma Jyotiba Phule-Satyashodhaka Samaj
B.Com	Paper : Goods and Service Tax Topics in other papers: Accounting aspects of issue of shares, KYC, Loan Processing system, E-wallets, payment banks, Real Time Transactions, RTGS, NEFT and Cyber law Act 2000 basic concepts, Strategic planning, . Responsibilities to be delegated and not to be delegated, Vroom's Expectancy Theory and Analysis of Michael Porter's Five Forces model, Strategic control system, auditing system, feedback and information system, Corporate Social Responsibility, Regulations on Mutual Funds, BSE, NSE & OTCEI- origin and growth, Fire Insurance, Regulations of IRDA 2016, Capital Budgeting.
B.B.A	Papers: Leadership, Indian Business Environment, Professional Aptitude and Logical Reasoning-II, Business Law, Production and Operations Management
M.A. in English	The Structure of Clauses : Relative Clauses, Noun Clauses, Adverbial Clauses, Coordination, Concord, Journalistic Communication, English Language Teaching in India: history and approaches, Representing the Great War, James Joyce - Portrait of an Artist as a Young Man, Shashi Deshpande's That Long Silence.
M.A. in Economics	Topic: Gravity Model, Terms of Trade between industry and agriculture, Qualitative Research Analysis, Agricultural Marketing and Commodity Based Unions, Comparative Analysis of Value Added Tax and Goods and Services Tax.
M.Com	Papers: Research Methods and Statistics, E-Commerce and GST and Customs

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Mass Communication and Journalism

Mass Communication and Journalism paper is introduced as a optional paper in B.A. Programme from the academic year 2017-18

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Phy. Director)
13	05	07	--	01

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	22	-	-	-	-	-	-	-	22

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: Nil

Visiting: 02

Temporary: 49

2.5 Faculty participation in conferences, Seminars and symposia:

No. of Faculty	International level	National level	State level	Total
Attended	08	20	02	30
Presented	12	07	01	20
Resource Persons (8 Faculty members)	--	08	--	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> • Students Trade Fair • Exhibitions • Experiential learning • Collage making • Art Appreciation • Video clippings • Live Telecast of Budget 	<ul style="list-style-type: none"> • Internship • Project Report Writing • Memorization Games • Maps & Charts • Flash cards • Film/Documentary Show
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2.7 Total No. of actual teaching days

202

Working Days

223

during this academic year.

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The exam section has already introduced all the reforms like Bar Coding, Double verification, Third Valuation, Challenge Valuation and supply of Photocopy. In addition to the above Distribution of Assignment and Project Work Books is introduced.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus/development

62		
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80.00%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division					Total
		Distinction %	I %	II %	III %	Pass %	
B.A.	136	53.66	28.46	16.26	2.00	90.44	123
B.Com	165	46.58	29.45	22.60	1.00	88.48	146
B.B.A	97	66.67	24.69	8.64	--	83.51	81
M.A. in English	18	17.65	82.35	--	--	94.44	17
M.A. in Economics	12	25.00	50.00	25.00	--	100	12
M.Com	4	33.33	66.67	--	--	75.00	3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Every member of the faculty is given Handbook at the beginning of the year in which all the details pertaining to teaching such as lesson plans, tests, assignments, projects, mentoring, tutoring, self appraisal by the teacher etc. are noted. This is checked periodically, and at the end of the year submitted to the IQAC.

- On publication of the results a meeting of the Heads of the Department is called to analyse the results, look into the areas of poor performance and suggest measures for improvement.
- The IQAC keeps track of talks and seminars conducted by and for the students.
- The IQAC gathered feedback through student appraisal of teachers, analysed it and provided a feedback summary to individual teachers.
- Feedback was collected from the stakeholders to facilitate a review of the administrative and academic departments on the following aspects:
 - Parent Feedback on curriculum
 - Alumni Feedback on curriculum
 - Students Feedback on curriculum
 - Student evaluation of teachers
 - Students grievances if any.
- The IQAC is helped in monitoring and evaluating the teaching and learning processes through the contribution of the departments.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD/FDP programmes	40
Orientation programmes	--
Faculty Exchange Programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	<ul style="list-style-type: none"> • Guest lectures by Faculty • Acting as Resource persons in other institutions

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	24	--	14
Technical Staff	--	--	--	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC has conducted the meeting of all staff and provided the information regarding the funding agencies and the funds available.
- Research Orientation Programmes conducted by faculty to sensitise students for Research.
- Research Methodology Workshops have been conducted by the Department of Humanities and Social Sciences.
- Mini Research Projects are assigned to the students as part of internal assessment.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	46,000	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	14	-
Non-Peer Review Journals	-	-	-
e-Journals	1	-	-
Conference proceedings	03	01	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify) UGC Scheme of CPE	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences (Seminars/ Symposium)	Level	International	National	State	University	College
	Number	--	03	--	--	--
	Sponsoring agencies	--	UGC-GDA and Autonomous	--	--	--

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="06"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="06"/>	International level	<input type="text" value="--"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="07"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="08"/>
NCC	<input type="text" value="11"/>	NSS	<input type="text" value="10"/>
		Any other	<input type="text" value="08"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Leveling of playground of Govt. School of Girls for Hearing Impaired, Belagavi work estimated worth of Rs.1,73,000/-
- In Collaboration with Sankalp Foundation 151 units of Blood donated by the faculty and students.
- Plantation of 225 saplings at Auto Nagar, Belagavi on 09.07.2017 by faculty and students.
- Free Artificial Limb donation camp was co-ordinated by Rotaract Club of KLE CBALC on 17th September 2017
- Rally was organized on 7th September, 2017 to create awareness regarding the increasing suicides due to the 'BLUE WHALE GAME'. The motto was to educate youngsters about the value of life and that a stupid game should not lead them to give up their lives.
- Rotaract Club of KLE CBALC on the occasion of Diwali visited Old age home near Khanapur Road and Mahalaxmi Nagar distributed the Sweets, Lamps and AbhyangSnan Kit for celebrating Diwali.\
- On the occasion of Women's day, created awareness amongst the women about sanitary napkins and its usage in the slum areas of Belgaum city.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 Acres	-	-	25 Acres
Class rooms	16326.1 Sq.ft.	113.78 Sq	UGC GDA Grant	16439.88 Sq.ft.
Laboratories	4220 Sq.ft.	-	-	4220 Sq.ft.
Seminar Halls	1339 Sq.ft.	-	-	1339 Sq.ft.
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	416322875	--	--	44690038
Others				

4.2 Computerization of administration and library

- Television for digital display of library information
- Feedback through questionnaire
- Automation of college office administration, library and Examination Section
- Digital Library and Open Access System
- KIOSK system in Library
- Digital Valuation for UG and PG Programme
- Upgradation of e-admin, e-lib and examination software

4.3 Library services:

	Existing		Newly added (17-18)		Total	
	No.	Value in Rs.	No.	Value in Rs.	No.	Value in Rs.
Text Books	42405	2403519.00	994	101398	43399	2504917.00
Reference Books	57077	3605278.00	239	152095.00	57315	3757373.00
e-Books	104	139406.00	--	--	104	139406.00
Journals	53	108423.00	2	5145.00	55	113568.00
e-Journals	10	40510.00	--	--	10	40510.00
Digital Database	1. National Geography	9000.00		5725.00		25725.00
	2. NILST	5725.00	3	11500.00	3	
	3. DELNET	11500.00		8500.00		
	4. BCLB	8500.00				
CD & Video	85	10000.00	--	--	85	10000.00
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	254	04	Broadband (10mbps)	04	04	08	17	03
Added	-	-	-	-	-	-	-	-
Total	254	04	10	04	04	08	17	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer training to the students and teachers.
- Internet access to the students and staff
- GPS and Smart Board
- Upgradation of E-admin, e-lib and examination software
- E-governance communication through sms and e-mails
- Networking of examination section
- Wifi facility at select points.
- Issue of bar coded ID cards.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.87
ii) Campus Infrastructure and facilities	6.78
iii) Equipment	0.44
iv) Others (Salary to technical Staff)	5.18
Total :	14.27

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Awareness of Student support services are created through Orientation Programme conducted for the freshers in the beginning of the year.
- Efforts are made for the students to take active participation in Sports and Games, Cultural activities, Management events, Seminars, workshop field visits, industrial tours, Competitive Examinations, Extension Activities, Community oriented activities, Campus Selections etc.
- Women cell activities
- The grievances of the students are redressed.
- The college has 22 student support services and the students are encouraged to participate in all the activities of the college.

5.2 Efforts made by the institution for tracking the progression:

- Tracking the progression through personal contact, phone calls and social networking sites based on the issue of Transfer certificates
- Alumni association was registered.
- Alumni and Parents Meet

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1288	87	27	--

(b) No. of students outside the state

92

(c) No. of international students

00

	No	%		No	%
Men	555	40.36	Women	820	59.64

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
633	139	57	518	15	1362	667	149	68	491	10	1385

Demand ratio 1:1.5

Dropout %

: 2.57%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Entry into service coaching classes are conducted by Employment Cell
- Books on competitive examination are provided by Employment Cell
- NET/SLET coaching classes for PG Programmes

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Employment Information Career Guidance and Placement Cell functions round the clock. The Cell provides Career Counselling to aspiring students. It also organizes special lectures by experts who counsel the students on career options to enable them for choosing career option of their choice. Employment cell has a collection of more than 1000 reference books useful for student to prepare for competitive examination.
- For each course one faculty is allotted as teachers in-charge of the counselling.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
08	280	67 (147 offers)	25

5.8 Details of gender sensitization programmes

- Women's Cell of the college has conducted a number of programmes/competitions for the all round development of the girl students of the college. The activities and programmes included classes on personality development, health awareness, awareness on child sexual abuse, cultural programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs)
Financial support from institution	24	14,778.00
Financial support from government	457	18,65,154.00
Financial support from other sources (Alumni)	36	18,000.00
Number of students who received International/ National recognitions	1	1,800.00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

Exhibition:

- Exhibition on World Mental Health Day by Department of Psychology.

5.12 No. of social initiatives undertaken by the students

- Cleanliness Drive
- Donation of 151 units of blood donation
- Plantation of 225 Sapling

- Celebration of World Heart Day
- Awareness programmes on
 - Traffic awareness programme
 - Tree Plantation
 - Plastic Free Campaign

5.13 Major grievances of students (if any) redressed:

- Provision of additional copies of books to students.
- Availability of Previous question papers on library home page
- Change of Canteen Proprietor
- Instructions were given to the cleaning staff to clean the toilets after every interval.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Man Making and Nation Building

Mission:

“Having grown from strength to strength over a period of eighty five years and armed with the spirit of modernism, the Lingaraj College seeks to infuse knowledge through curriculum; attitudes through co-curricular activities; life skills and human values through extension activities such that young minds blossom into fully developed human beings capable of shouldering the responsibility of building a new India free from caste, creed, poverty and diffidence. With its excellent infrastructure, experienced and dedicated faculty and the strong support of the Management, the college has been striving to create men and women who matter much”.

6.2 Does the Institution have a Management Information System.

Yes.

- Software used for office administration is Tally ERP 9
- Student admissions are carried out through ‘e-admin’ software
- Student records are maintained in ‘e-admin’ software
- Bar coding, digital valuation, online submission of internal marks and all other examination works are done through Examination software
- Announcement of results through website and sms alerts
- HRMS and e-payroll for salary disbursements
- E-lib library software, library homepage, Digital library, DELNET, N-LIST of INFLIBNET, BCLB, Web-OPAC, KIOSK for information search.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The following components have been introduced by the UG and PG departments in curriculum development.

- **B.A., B.Com and B.B.A:**
 - Components on soft skills for the B.A. and B.Com first and second semester language papers.
 - Topics on professional aptitude, logical reasoning, interview techniques, group discussion for the B.Com V Semester.
 - Goods and Service Tax paper in B.Com
 - Leadership, Indian Business Environment, Professional Aptitude and Logical Reasoning-II, Business Law, Production and Operations Management papers in BBA.

PG programmes:

Inclusion of new topics :

- **M.A. in English:** The Structure of Clauses: Relative Clauses, Noun Clauses, Adverbial Clauses, Coordination, Concord. Journalistic Communication and Shashi Deshpande's That Long Silence.
- **M.A. in Economics:** Terms of Trade between industry and agriculture, Qualitative Research Analysis, Agricultural Marketing and Commodity Based Unions, Goods and Services Tax.

Inclusion of papers on

- **M.Com:** Research Methods and Statistics, E-Commerce and GST and Customs.

6.3.2 Teaching and Learning

The following student centric teaching and learning methods are adopted by the faculty of the college in addition to lecture method:

- Class seminars, Case study analysis, Group Discussions, Guest lectures by experts, Role Play, News Paper Clippings, Collage, Participation and Presentation in State/National/International Seminars and Workshops are the participatory student centric teaching methods.
- In support of this visit to library and laboratories, Participatory Open Air Classes, On-site and Outbound Teaching, Industrial and field visits, Socio-Economic Survey, Educational Tours, Extension Activities, Internship, E-learning, Learning through videos, Quiz, Management Games, Academic Competitions, Online Mock Stock Trading, Exhibitions, Literary Fest, Trade Fair, Enactment of Play, Trekking, Film and Documentary Shows, Live Telecast and Event Management are the other effective teaching methods adopted by the faculty.
- English teaching by the students of M.A. in English in close by schools and colleges.

6.3.3 Examination and Evaluation

The major examination and evaluation reforms adopted by the college are:

- Scientific coding of question papers
- Bar coded answer scripts
- Block wise, subject wise and subject revision wise packing of Question papers.
- Opening of the question paper packets in the examination hall after obtaining signature of five students randomly.
- Appointment of external flying squad members for effective and transparent conduct of the examinations.
- Adoption of double evaluation.
- Digital valuation.

- Third valuation of answer papers if the difference of marks is 20% or more.
- The students have the option of obtaining the photocopy of the answer scripts and applying for re-totaling of marks and challenge valuation.
- Conduct of two internal tests for 30 marks of 90 minutes. Later these 30 marks are reduced to 10 each.
- For I and II semester of B.A. and B.Com language papers in lieu of the second test viva-voce is conducted for 10 marks.
- Issue of laminated marks card with security features, barcodes, hologram to avoid tampering of Marks card.
- The passing certificate is issued signed by the Controller of Examination of the college and Registrar Evaluation of the Parent University.
- Question papers comprise multiple choice, objective, analytical, descriptive, comprehensive and case study analysis questions aiming to assess different skill sets of the students.
- Special supplementary end semester examination is conducted to provide an opportunity for the outgoing students to complete his/her course in the same year for those who fail in V semester examination.
- Choice Based Credit System (CBCS) is followed for P.G. programmes.
- The internal marks of the students of each papers are displayed and their signature is obtained in respective departments. The same marks are submitted online to the Office of the Controller of Examination.
- The Office of the Controller of examination displays the consolidated IA Marks Statements of each candidate on the College Notice Boards. And calls for application for the correction IA marks, if any, by the candidate, through the Heads of Department and The Principal in a prescribed format.
- Submission of assignments, presentation of seminars, mini project reports, case analysis, analysis of news paper clippings, book reviews, viva-voce are adopted for evaluation of the students for 10 internal marks.
- The Departments provide exhaustive question banks for the reference of the students.
- Distribution of Assignment and Project Work Books printed by the college to the students.

6.3.4 Research and Development

- 01 MRP is ongoing.
- 06 faculty are pursuing Ph.D.
- College is the Research Centre of Rani Channamma University, Belagavi.
- 27 research scholars are pursuing Ph.D. under the supervision of 4 Research Guides.
- 18 research papers are published in various journals with ISBN/ISSN indices
- Conduct of 04 Research Methodology Workshops for students and faculty.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- CCTV networking
- Constructing of a Classroom
- Renovation of canteen building
- Strengthening of Geography and Psychology Lab equipment
- Upgradation of e-admin, e-lib and examination software.

6.3.6 Human Resource Management

- Collection of feedback on teachers and grievances of the students for betterment of Teaching Learning and Evaluation system.
- Provision of Vidhyashree health care facility
- The staff of the college avail the benefits of KLEs Employees Co-operative Credit Society, and Consumer Co-operative Society.
- The faculty is encouraged to undertake Minor Research Projects, present and publish papers in National and International Seminars and publish text books.

- The faculty is provided financial assistance to present papers in seminars/conferences.
- 06 of the faculty are encouraged to register for Ph.D. programme.
- The administrative and menial staff are provided with quarters facility with nominal rental.

6.3.7 Faculty and Staff recruitment

- Due to stagnancy in appointments of teaching and non-teaching staff by the Government, the vacant positions are filled by the Management on the basis of merit and experience.
- The recruitment of the faculty is done through scientific process of written test, demo lectures, feedback obtained from the students and interview.

6.3.8 Industry Interaction / Collaboration

The collaborations of the college:

1. Academy of Comparative Philosophy and Religion of Dr. Gurudev Ranade Mandir, Belagavi.
2. Shahu Institute of Business Education and Research, Kolhapur.
3. Rotary Club of Belagavi has established KLE's CBALC ROTRACT Club.
4. Deshpande Foundation, Hubli and has formed KLE CBALC LEAD Cell.
5. KLE Society's Swashakti Empowerment Cell for Women
6. KLE Society's Dr. Prabhakar Kore Hospital and MRC, Belagavi
7. KLE Society's, Krishi Vidyaan Kendra, Mattikoppa
8. Rani Sugar Factory, M.K.Hubli.
9. HERE Solutions India Private Limited (NOKIA).
10. The Centre for Multidisciplinary Development Research, Dharwad (ICSSR funded)
11. KLE Society's Fashion Technology and Apparel Design for Women, Belagavi.
12. Tenvic Sports Academy, Bengaluru
13. Luminous- An Illuminator of Science & Humanity, Bengaluru
14. District Statistical Office, Belagavi

The collaborations have helped the college to conduct:

- Entrepreneurship Development Programme s
- Industrial visits and interaction with entrepreneurs

6.3.9 Admission of Students

- The Admission Committee is constituted of the senior faculty which monitors the admission process.
- At UG and PG level admissions are done based on guidelines regarding merit and reservation policy of Government of Karnataka and the Parent University. Merit of the students is considered while admitting the students.
- Students are admitted for the certificate courses through counseling.
- The admission process and student profile is reviewed by the
 - Local Governing Body
 - Executive Committee for collegiate institutions of the Management
 - The Policy suggestions of the Local Governing Body and the Executive body are adopted for strengthening of admission process.

The process has also helped in the recruitment of the qualified staff and providing optional papers according to the demands of the students.

6.4 Welfare Schemes for

Teaching	<ul style="list-style-type: none"> • KLEs Co-operative Credit Society, Consumer Co-operative Society, Vaidhyashree Health Services, Quarters facilities and 24x7 security • ESI and PF facility
Non teaching	<ul style="list-style-type: none"> • KLEs Co-operative Credit Society, Consumer Co-operative Society, Vaidhyashree Health services, Quarters facilities and 24x7 security • Uniforms for menial staff. • ESI and PF facility
Students	<ul style="list-style-type: none"> • Financial support for SC/ST and OBC students • Diet money and accommodation facility for sports students • Vidyashree Health Services • Supply of audio equipment and Braille study materials for the visually impaired students • Installation of JAWS software in the computer lab for the visually impaired students. • Facilitating the poor students for obtaining scholarships from government and non-government organisations

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

- Internal audit conducted by internal auditors of the management.

6.7 Whether Academic and Administrative Audit (AAA) has been done? **YES**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KLE Society's AAA Committee	Yes	IQAC
Administrative	Yes	KLE Society's AAA Committee	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The major examination and evaluation reforms adopted by the college are:

- The Departments provide exhaustive question banks for the reference of the students
- Internal Marks allotment for Attendance of students
- Distribution of Project and Assignment books to the students printed by the College.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

Following are the details of Academic and Administrative support provided by the Rani Channamma University, Belagavi for strengthening of autonomous system of the college.

Academic Support :

- Nomination of the subject experts on the Board of Studies, Academic Council and Governing Body of the College, who make significant contributions to the development and up-gradation of curricula of the UG and PG programmes.
- Guidelines regarding subject wise teaching hours.
- Recognition of the college as Research Center and faculty as Ph.D. guides of the University.
- Provision of opportunity for students to participate in Youth Festivals and Sports Meets/Events of the University.
- Selection of our sports students as University Blues to represent University at All India University Sport Meet.

Administrative Support:

- Affiliation for all academic programmes of the college with due approval of the Government.
- Grant and extension of autonomous status.
- Determination of admission norms in consonance with the reservation policy of the Government.
- Forwarding the proposals of the college to the UGC for approval and sanction.
- Issue of passing certificate and award of Degree to the students after their graduation.

6.11 Activities and support from the Alumni Association

- Registration of Alumni Association.
- Active participation of alumni in the college activities.
- Gouri Education Trust Scholarship for poor and meritorious students
- Installation of endowment cash prizes for meritorious students.
- Distribution of cash prizes from the alumni association fund.

6.12 Activities and support from the Parent – Teacher Association

Conduct of:

- Health awareness programme.
- Parents support in the successful participation of students in the curricular, co-curricular and extra-curricular activities of the college.

6.13 Development programmes for support staff

- Training programme for administrative staff in use of e-admin, e-payroll, tally and examination software.
- Provision of Staff Quarters
- Contribution of P.F. by the Management.
- Vaidhyashree Health Services facility.
- Supply of uniform to menial staff.
- Provision of loan facilities from KLE Employees Co-operative Credit Society.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy conservation

- Emphasis on paper less governance and evaluation process.
- Purification of water for consumption.
- Use of CFL and LED bulbs at select places to reduce electricity consumption.
- All the buildings of the college, i.e., class rooms, library, examination section, hostels and laboratories on the campus have standard size windows and doors for good ventilation and lighting.
- Sensitization Campaign educates students in energy consumption.
- Electricity Controlling Unit is installed in the college. More than 500 units of electricity is controlled by the machine.
- The solar water heater plants installed on the hostels have helped in reducing consumption of electricity.
- Rain Water harvesting installed in the campus

Use of renewable energy

- Solar water heaters are installed in hostels for supplying hot water to students.
- By the use of solar water heaters in the hostels an estimated 11.75 tons of CO₂ emission per year is prevented.

Water Harvesting

- Rain water harvesting for recharging of the ground water and the open wells on the campus.
- Shrink action taps are fixed in the campus to avoid wastage of water.
- The NSS and Extension activity center of the college educate the students and the community on rain water harvesting methods and significance of its adoption.

Rain water harvesting

- The two open wells on the campus are energized through rain water harvesting, the source of water is high enough to supply water not only to college campus but also to KLES, J.N. Medical College and Dr. Prabhakar Kore Hospital and MRC.

Efforts for Carbon neutrality

- Vehicle free and noise free campus.
- College building built on European style is surrounded by old lush green trees and new plants are planted. This has increased the absorption of carbon di-oxide emitted in the atmosphere, reduced the temperature level and sound pollution in all the seasons.
- Installation of solar water heaters in all the hostels.

Plantation

- It is time honoured practice with the NSS unit to distribute saplings to the students, staff members and the chief guests during various functions.
- Green Earth Day, Environment Day and Ozone Day are observed by the NSS unit and extension activity centre.
- There are 225 varieties of trees and plant species in the campus.
- The College has taken adequate measures to protect the trees and the plants on the campus for maintaining eco-friendly environment.

Hazardous Waste Management

- Control of parthenium and other weeds is regular activity of NSS unit.
- Electronic goods are put into optimal use, minor repairs are done by the technical staff and the major repairs are done by professional technicians and reused. Finally they are disposed off through buy back Scheme of suppliers.
- Burnt UPS batteries are exchanged with new batteries from suppliers.
- Computer and other ICT equipment that cannot be used are disposed off to licensed e-waste handlers.
- Hazardous Water Management is also done by our students and they have undertaken research project and assignment as part of a compulsory paper of Environmental Studies.
- In Ladies Rest Room and Ladies Hostels of our College Sanitary Waste Management machine is installed to dispose used sanitary napkins.
- Vermi compost prepared with the organic waste, plant and garden waste is utilized for the college garden and nursery unit.
- Used papers of Examination tests are sent to Dandeli West Coast Paper Mill and recycled papers are sent to news paper agencies.

E-waste management

- Eco club of our college conducts programmes regularly on Waste Management and Disaster Management to create awareness.
- Awareness on effects of use of plastic bags is created through programmes organized by NSS unit of the college. The students are encouraged to use paper bags.

Other initiatives:

- Cleanliness Drive Campaign – Swatcch Bharat Abhiyana is implemented in its true spirit.
- Campus is smoke / pollution free.
- Ban on the use of tobacco and tobacco products on the campus.
- To promote social responsibility among the students the eco friendly extension activities are organized by the eco-club and extension activity centre of the college.
- The adoption digital valuation has reduced the use of electricity and stationary.
- Dust bins are placed and various points to maintain clean campus.
- Announcement of the examination results by sms and on college website has reduced the expenditure of the students to obtain the results from the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Inauguration of activities through watering and distribution of sapling to the invitees.
- Active participation of faculty in sports and cultural activities organized for and by the students.
- Management events exclusively planned and executed by the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- The Calendar of Events is prepared by the college at the beginning of year and the same is executed for the conduct of the curricular, co-curricular and extra-curricular activities of the college.
- The IQAC reviews the plan of action and makes suggestions for the effective conduct of the activities of the college.
- The deficiencies, if any, in the conduct of the activities will be brought to the notice of the departments and are informed to conduct the activities during the specified time schedule.
- The college has effectively used the Autonomous and UGC CPE grants for the conduct of Seminars, Conference, Research Methodology Workshop, Field Visits, Survey, industry visits and extension activities.
- The NSS and NCC activities are monitored by NSS programme Officer and NCC Officer.
- Certificate courses are conducted to train the students according to the requirements of the employment market.
- The Employment Information and Career Guidance Cell of the college has provided training in soft skills and helped 120 students of the college and 67 students of other colleges with placements in various companies/ organisations.
- The other details of the plan of action and action taken report is presented in section 2.15.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The two best practices initiated by the college are:

- **CBL (CBALC Business League) – Performance is Reality**
- **Cleanliness Drive to hammet home a message: Cleanliness is for Health and Happiness**

The details of these two best practices are given in Annexure -III

7.4 Contribution to environmental awareness / protection

- LED Bulbs
- Recycling of used papers by the office and examination section
- Installation of Solar Water Heaters
- Installation of Fire Extinguishers
- E-Waste Management
- Survey of Birds visit to the campus
- Plantation of Medicinal Plants
- Disposal of Wastage
- Conduct of Green Audit by External Green Audit Committee
- Sanitary Napkin Destroyer Machine at two places
- Maintenance of two wells and five borewells
- Water Harvesting
- Preparation of vermin composting.

7.5 Whether environmental audit was conducted? Yes No

- Environmental audit has been done with the assistance of Eco-Club.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

1. 85 years rich academic heritage.
2. Thrice accredited by NAAC at 'A' level in consecutive Assessment and Accreditation cycles during 2004, 2010 and 2017.
3. CPE status during two phases and its continuation.
4. Strong support from top management for conduct of curricular, co-curricular and extra-curricular activities of the college.
5. Market driven curriculum for UG and PG programmes.
6. The college is recognized as Research Centre of Rani Channamma University, Belagavi. 27 candidates are pursuing Ph.D. in the Departments of Economics, Kannada and English.

7. Adoption of student centric teaching methods to make teaching and learning programmes exciting, pleasant and meaningful.
8. Library with rich collection of books provides free internet, DELNET and N-LIST of INFLIBNET facility.
9. Authors, poets, litterateurs are on the staff of the college.
10. Paper presentations by students of UG and PG programmes in large numbers.
11. 02 National Seminars, 01 Symposiums, 32 Workshops, 22 field/industrial visits have been conducted.
12. The college has a large number of extension and outreach activities.
13. 151 units of blood donated by the students of the college has helped in saving life of the people.
14. Excellent infrastructure.
15. Our students have won Athletic General Championship of the Rani Channamma University, Belagavi consecutively for 7 years and the college has produced 34 University Blues.
16. The students of BBA have won 22 General Championships and 109 individual championship in various state and national level management competitions.
17. The college has rich bio-diversity with rare species of plants, trees, shrubs, herbs, etc. which keep the college campus free from pollution.

Weaknesses

1. Inadequate aided staff.

Opportunities

1. Excellent infrastructure and supportive management for strengthening of autonomous system with innovative curriculum and to conduct research.
2. Increase in placements
3. Encouragement to education of girl students.

Challenges

1. Retention of qualified staff.

8. Plans of institution for next year

- Conduct of International Level Seminars by Department of Political Science
- Conduct of National Level Seminars by Economics, Geography and History Departments.
- Conduct of field visits, survey, extension activities and industrial tours.
- Conduct of Inter-Collegiate Volley Ball Tournament
- Providing coaching to students in various sports events by the Experts.
- Conduct of Coaching classes for NET/SLET and other competitive examinations.

Sd/-
Dr.H.S.Melinmani
Coordinator, IQAC

Sd/-
Dr. R.M.Patil
Chairperson, IQAC

JUNE - 2017

- 1st Week ➤ Enrollment of NSS Volunteers
- 1st June to 15th July ➤ Admissions to B.A./B.Com. Part I, II and III
➤ Preparation of Time Table
- 1st June ➤ **Re-opening of I Term of Degree College**
- 5th June ➤ Celebration of Environmental Day
- 5th June ➤ **Commencement of Degree Classes**
- 21st June ➤ World Day for Yoga
- 26th June ➤ Anti Drug Abuse Day
- 30th June ➤ Statistics - World Statistic Day

JULY - 2017

- 1st Week ➤ NCC - Participation in TSC Selection Camp at Belgaum for training.
➤ NSS - Enrolment of students
- 2nd Week ➤ Celebration of Water Observation Week
➤ N.C.C. - Selection and Enrolment of 1 Year Cadets
➤ Economics - Workshop on GST
- 2nd to 4th Week ➤ *Admission to PG Courses*
- 11th July ➤ N.S.S. World Population Day
- 14th July ➤ N.S.S. - World Blood Donation Day
- 15th July ➤ NCC - Enrolment
- 17th July ➤ Orientation Programme for B.A. I Semester Students
- 18th July ➤ Orientation Programme for B.Com. I Semester Students
- 30st July ➤ **Assignment and Project Report Topics to IQAC**
- 4th Week ➤ Psychology - Guest Lecture on Positive Psychology

AUGUST - 2017

- 1st August ➤ *Commencement of PG Classes*
➤ Political Science - Visit to Gram Panchayat Shiraguppi
- 1st Week ➤ **Inauguration of Gymkhana and Students Activities**
➤ Geography - Guest Lecture on Hierarchy of settlements and functional classification of towns
➤ Psychology - Guest Lecture on Techniques of Counselling

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- 4th August ➤ History – Guest Lecture
- 5th August ➤ English - Field Visit to Agriculture Farm
➤ Kannada – Trekking
- 6th August ➤ NCC – Commencement of Regular Training w. e. f to be held on every Sunday to cover the prescribed syllabus
- 8th August ➤ Sociology – Special Lecture
- 11th August ➤ Kannada – Guest Lecture on Old Kannada Language
- 12th August ➤ Commerce-Industrial visit to Aditya Milks and Parle-G Industry Plant.
➤ Geography – Guest Lecture on Process of Urbanization and trend in Karnataka
- 15th August ➤ Independence Day Celebration
➤ Participation of Ceremonial Parade at Dist. Stadium by NCC cadets
- 16th August ➤ **First Internal Test – B.A./B.Com I, III and V Semester**
- 20th August ➤ N.S.S. – Sadbhavana & Communal Harmony activities
- 22nd August ➤ Political Science – Guest Lecture
- 23rd August ➤ Psychology – Guest Lecture on Childhood Problems
- 25th August ➤ N.S.S. – Celebration of World Eye Donation Day
- 29th August ➤ National Sports Day Celebration
➤ Computer Science – Guest Lecture on Database Management
- 30th August ➤ Statistics – Guest Lecture on Sampling Techniques
➤ Commerce – Workshop on Personality Development

SEPTEMBER – 2017

- 5th September ➤ Teachers Day Celebration
- 1st Week ➤ PG – Orientation Programme
➤ N.S.S. – Training in Career Counseling (Interview techniques, writing of Resume, CV Preparation for selection tests.)
➤ MC&J – Visit to Media House
➤ Political Science – Visit to District Court, Belagavi
➤ M.Com – Guest Lecture on Stock Exchange
➤ Commerce – Workshop on Question Bank
➤ Computer Science – Workshop on MS-Excel

- 7th to 9th September ➤ Commerce – Industrial Visit at Hyderabad
➤ Kannada – Visit to Karnatak University Dharwad
- 08th September ➤ N.S.S. International Literacy Day
➤ History- Guest Lecture
- 9th September ➤ English – Workshop on Language Development Strategies
- 10th September ➤
- 2nd Week ➤ Hindi – Hindi Day
➤ Commerce – Trade Fair
➤ MC&J – Guest Lecture on Development and Media
➤ Geography – Field visit to organic farm
➤ Psychology – Workshop on Research Methodology
➤ Kannada – One Day Seminar
- 12th September ➤ Commerce – Trade Fair
- 13th September ➤ Statistics – SPSS Training Programme
- 14th September ➤ Readers Club – Book Release
- 16th September ➤ N.S.S. – Celebration of World Ozone Day
- 18th September ➤ **Second Internal Test – B.A./B.Com I, III and V Semester**
- 20st September ➤ History – Field visit to Badami
- 23rd September ➤ Commerce – Workshop on Mock Interview and Group Discussion
- 24th September ➤ N.S.S. Day Celebration.
- 25th September ➤ Psychology – Workshop on Experimental Outbound Learning Programme
- 26th September ➤ Statistics – Visit to District Registration Office
- 27th September ➤ History – Celebration of World Tourism Day
- 28th September ➤ English – Visit to Kali River Dandeli
- 29th September ➤ **Submission of Assignment, Project Reports and Case Studies**
- 30th September ➤ N.S.S. – World Heart Day Celebration
- OCTOBER – 2017**
- 1st October ➤ Geography – World Forest Day Observation
- 2nd October ➤ Gandhi Jayanthi/ International Non-violence and Shastri Jayanti/ Blood Donation Day/ Red Cross Day /Cleanliness Drives

- 3rd October ➤ *First Internal Test – M.A./M.Com I and III Semester*
- 4th October ➤ English – Visit to Shalini Palace, Kolhapur
- 1st Week ➤ Grievances Redressal feedback from the students.
➤ Participation in Republic Day Parade Selection Camp
➤ Economics – Guest Lecture on Writing Skills for Research Articles
➤ Psychology – Psychological Film Show
➤ M.Com – Guest lecture on Accounting Standards
➤ Computer Science – Visit to High Schools to train students
- 9th October ➤ **Geography and Psychology Practical Examinations**
➤ English – Workshop on Phonetics
- 10th October ➤ World Mental Health Day- Observation
- 14th October ➤ English – Guest Lecture on Report Writing
- 16th October ➤ World Food Day Observation
- 2nd Week ➤ Statistics – Celebration of World Statistics Day
➤ M.Com – Workshop on Research Methodology
- 3rd week ➤ NSS – Special Camp
- 16th October ➤ N.S.S. – Celebration of World Food Day
- 24th October ➤ **Last working day for UG**
- NOVEMBER – 2017**
- 1st November ➤ Karnataka Rajyotsav
- 6th November ➤ Kanakdas Jayanti
- 7th November ➤ **End Semester Examination of B.A./B.Com I, III, and V Semester**
➤ *Second Internal Test – M.A./M.Com I and III Semester*
- 3rd Week ➤ M.Com – Market Survey
- 4th Week ➤ M.Com – Field Visit
- 23rd November ➤ NCC Day Celebration
- DECEMBER – 2017**
- 1st Week ➤
- 1st December ➤ N.S.S. – World's AIDS Awareness Day
➤ N.C.C. – AIDS Awareness & Nature Protection Rally
- 4th December ➤ *Closure of PG Classes*
- 10th December ➤ Human Rights Day
- 11th December ➤ N.S.S. – Celebration of Consumer Day

- 3rd Week ➤ **Results of End Semester Examination of B.A./B.Com I, III, and V Semester**
➤ **N.S.S. – Annual Special Camp**
- 11th December ➤ **Re-opening of II Term of UG Classes**
- 18th December ➤ *End Semester Examination of M.A./M.Com I and III Semester*
➤ Teaching Plan
- 29th December ➤ Kannada – Guest Lecture

JANUARY – 2018

- 1st Week ➤ Lingaraj Jayanthi celebration preparation
➤ Inter-Class Tournaments and Indoor Annual Sports
➤ Sociology – Guest Lecture
➤ Statistics – Guest Lecture on Calculation of House Tax
- 10th January ➤ Lingaraj Jayanthi
- 12th – 19th January ➤ Youth Week
- 2nd Week ➤ MC&J – Guest Lecture on Media and Democracy
➤ Political Science – One Day Seminar on Gandhiji
➤ Statistics – Guest Lecture on Quantitative Aptitude
- 3rd Week ➤ Political Science – Visit to Zilla Panchayat
➤ Psychology – Field visit for Awareness Programme
➤ B.A/B.Com Students Welfare Council Meet
➤ Commerce – Two Days Workshop on EDP
➤ Kannada – Guest Lecture
- 15th January ➤ Traditional Day on the eve of Sankranti
- 16th January ➤ Re-opening of II Term of PG College
- 4th Week ➤ Political Science – Guest Lecture
- 26th January ➤ Republic Day. – Participation in Ceremonial parade by NCC Cadets at C.P.Ed. Ground, Belgaum.
- 29th January ➤ NSS – Eye Awareness Rally
- 30th January ➤ ‘Martyr’s Day’
- 31st January ➤ Self Appraisal by the Faculty

FEBRUARY – 2018

- 1st Week ➤ Sociology – Survey on Conditions of age old people in villages
➤ History – Guest Lecture
➤ Kannada – Workshop on Drama Appreciation
- 2nd Week ➤ Board of Studies Meetings of All the Departments
➤ Geography – National Seminar
➤ Psychology – Film Show

- 19th February ➤ Computer Science - Workshop on Tally
- 19th February ➤ **First Internal Test – B.A./B.Com II, IV and VI Semester**
- 3rd Week ➤ M.Com – Seminar on GST
- 3rd Week ➤ Feed Back on Teacher by students
- 3rd Week ➤ NSS – Special Camp
- 4th Week ➤ Sociology – Visit to Orphanage
- 4th Week ➤ Psychology – Guest Lecture on Health Enhancing Behaviours
- 26th February ➤ History – Visit to Banavasi
- 28th February ➤ Economics – Live Telecast of Union Budget

MARCH – 2018

- 1st Week ➤ Parents Teachers Meet
- 1st Week ➤ Geography – Guest Lecture on Water Challenges in Future.
- 1st Week ➤ Psychology – Guest Lecture on Advertisement Analysis
- 1st Week ➤ Computer Science – Guest Lecture on SAP
- 3rd March ➤ World Wild Life Day
- 5th March ➤ History – Guest Lecture
- 8th March ➤ International Women's Day
- 2nd Week ➤ Academic Council Meeting
- 2nd Week ➤ Alumni Meet
- 2nd Week ➤ Library Committee Meeting
- 2nd Week ➤ Political Science – Field Visit
- 2nd Week ➤ M.Com – Guest Lecture on E-Commerce
- 12th March ➤ History – Exhibition by Archaeological Survey of India
- 16th March ➤ Statistics – Workshop on Statistical Methods in Industry
- 19st March ➤ **Second Internal Test – B.A./B.Com II, IV and VI Semester**
- 19st March ➤ *First Internal Test – M.A./M.Com II and IV Semester*
- 27st March ➤ Exit Questionnaires
- 28th March ➤ Psychology – Field visit to DIMHANS

APRIL – 2018

- 1st Week ➤ Valedictory function and Prize distribution
- 7th April ➤ World Health Day
- 2nd Week ➤ **Geography and Psychology Practical Examinations**
- 2nd Week ➤ Farewell to Outgoing students
- 2nd Week ➤ M.Com - Industrial Visit
- 14th April ➤ Ambedkar Jayanti
- 16th April ➤ *Second Internal Test – M.A./M.Com II and IV Semester*
- 28nd April ➤ **Closure of UG Classes**

MAY - 2018

- World Earth Day
- 1st Week ➤ Finance Committee Meeting (Autonomous)
- 7th May ➤ **End Semester Examination of B.A./B.Com II, IV, and VI Semester**
- 8th May ➤ World Red Cross Day
- 2nd Week ➤ Governing Body Meeting (Autonomous)
- 17th May ➤ *Closure of PG Classes*
- 4th June ➤ *End Semester Examination of M.A./M.Com II and IV Semester*

Feedback Analysis

I. Alumni

- a. Positive feedback on introduction of topics on professional aptitude and logical reasoning components in the syllabus.
- b. Conduct of more seminars, community oriented activities and field visits.
- c. Installation of projectors in all the classrooms.

II. Parents

- a. Provide more number of books in the library
- b. Positive feedback on curriculum.
- c. More activities to be conducted for Overall Personality Development of the students.

III. Students

- a. Change of College Canteen Proprietor
- b. Provision of study material in the departmental library.
- c. Toilet and drinking water facility at PG block.

Annexure – III

I) CBL (CBALC Business League) – Performance is Reality

1. Title of the Practice : CBL (CBALC Business League) – Performance is Reality - A 360 degree approach to student development

CBL was conceptualized in 2010 as an activity driven 360 degree approach to student development. The concept was inspired by the Professional league model in sports all over the world and our own IPL (Indian Premier League). The various other Indian sports leagues that have come up since then are clear indicator of the utility of it in talent identification, opportunities galore, intense competition and above all market determination of the real time worth of an individual.

CBL started with 9 teams in the inaugural season and was conducted for the duration of one semester. CBL is conducted for the duration of the entire academic year from CBL season II onwards. Three new teams were added in the CBL season II and one more new team was added in the CBL season V for the year 2014-15 making it 13 teams.

CBL is organized by the students under the guidance and supervision of all the faculty of the BBA department. The performance of the students is judged by the experts from the industry and Education field.

2. Objectives of the Practice

- To develop various quotients such as intelligence, emotional, spiritual, civic, glamour, etc. in the students.
- To enhance the confidence level of the students to make them present themselves before the public without hitch.
- To develop team spirit, leadership qualities, public speaking art.
- To educate in management of manmade and natural disasters, mental stress and crisis.

3. The Context : Need

- To offer an activity driven learning to the students aimed at 3 Es - “Exposure, Experience and Education”.
- The initiative provides the participating students “exposure” to different types of management activities and the students’ crew exposure to event management.
- The students “experience” Team work, Stress, Crisis, Success & Failures for the entire duration of the CBL.
- The students get “educated” about application based learning, Stress Management, Crisis Management, Leadership, Time Management and Event Management.

4. The Practice

- Each team is owned by final year students. They then pick players from second and first year through an auction. All the events in CBL are organized by the student crew under the guidance and supervision of all the faculty of the BBA department.
- The performance of the students is judged by the experts from the industry and Education field.

5. Evidence of Success

- The development in communication and Interpersonal skills leading to improved self confidence of the students.
- Students winning 21 General Championships since the start of CBL and 116 individual prizes in various State and National level Management events in the year 2017-18.

6. Problems Encountered and Resources Required

Challenges Faced:

- Finding judges from Industry and Education field on a regular basis especially when the events are conducted on week days.
- To design innovative & non repetitive rounds every time.

Resources Required:

Finance : Logistics for outdoor events and material required for various events.

Infrastructure : Vehicles for transport.

Manpower : Judges, faculty & the student groups.

II) Cleanliness Drive to hammet home a message: Cleanliness is for Health and Happiness:

1. Title of the Practice : Cleanliness Drive to hammet home a message: Cleanliness is for Health and Happiness

Along with translating the national level campaign by the Government of India to clean environment into action, Lingaraj college conducted several Programme and contributed, immensely to make Belagavi a clean city.

2. Objective of the Practice

- To make 'Cleanliness Drive' as a campus culture
- To imbibe the spirit of 'my nation' 'my people' by cleaning their classrooms, environment and several parts of the city.
- Educate students about hygiene and sanitation through awareness programmes.
- To inculcate sense of Corporate Social Responsibility (CSR) through many activities which is beneficial to society as a whole.

3. The Context : Need to design and implement the Practice

- Swachh Bharat is national level campaign by the Government of India is brought to the local Institutional Level to prevent students and the public flinging waste papers, wrappers, leftover food in and around the campus. We observed that most of the desks in the classrooms were kept unclean by writing on them and carving on them. Swachh Campus initiative was undertaken to bring awareness and resolve these issues.

4. The Practice

- Cleaning different parts the city on the occasion of KLE Centenary Celebration, Smart City Drive and NSS Summer Camp.
- Cleaning class-rooms, laboratories, libraries
- Cleaning of toilets and drinking water areas.
- Cleaning of kitchen of Mess, canteen
- Cleaning and maintaining College Gardens
- Organizing essay, debates, role-plays, film shows, painting competitions on cleanliness, good sanitation and hygiene
- Introducing solid and liquid waste disposal systems
- Introducing topics on eco-system in the syllabus
- As most of the students belong to rural areas in Lingaraj college, it was possible for them to learn how hygienic practices can improve the quality of life in rural areas.

5. Evidence of Success

- Campus remains clean overall. Students have been seen using dustbins on a regular basis. Litter has reduced considerably. As a result of this campaign seniors who were a part of it are setting good examples for their juniors.

6. Problems Encountered and Resources Required

Problems encountered

- Making students understand that cleanliness is everybody's concern
- Initially NCC and NSS students volunteered and their participation motivated others to join in good numbers.
- Making students understand that they are given some facilities and it is their duty to make use of them.

Resources required

- Volunteers
- Cleaning materials such as brooms, dustpans, dustbins, cloths, cleaning liquids, gardening materials, waste disposal bags, masks and handgloves.