

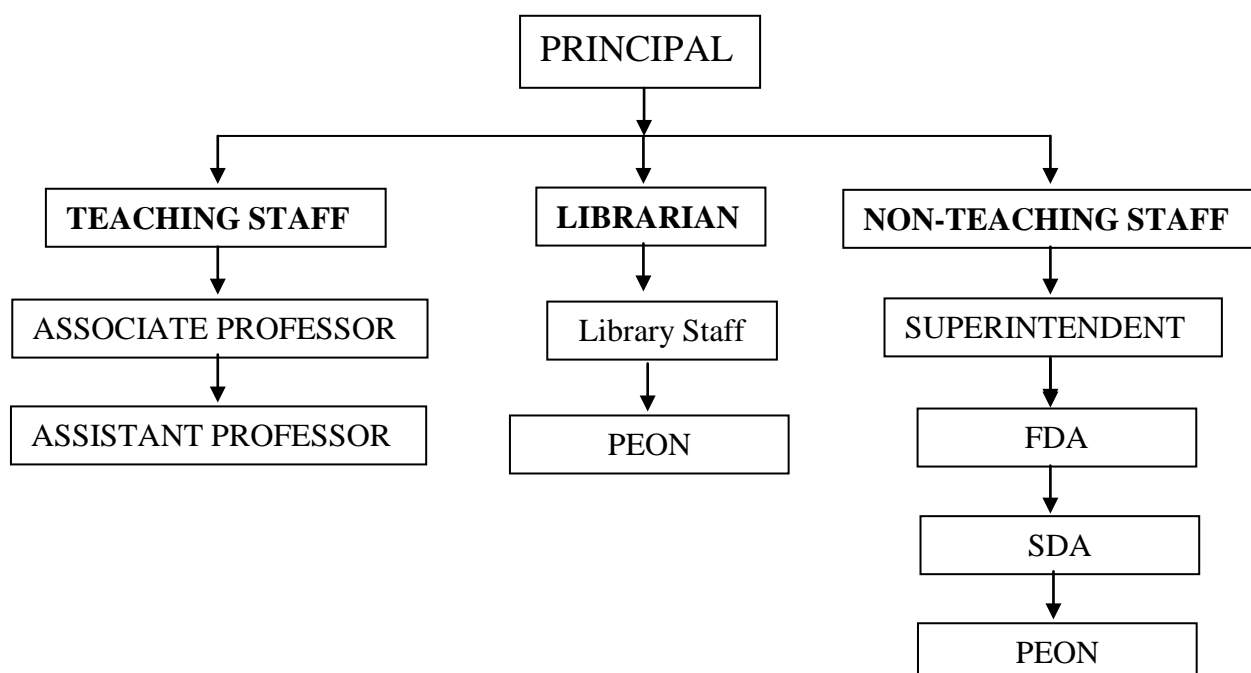
<b>PARTICULARS OF CLAUSE 4 (b) OF THE GOVERNMENT OF INDIA INFORMATION ACT – 2005</b>		
<b>Sl.No.</b>	<b>Clause</b>	<b>PARTICULARS</b>
1	CLAUSE 4(b) (1)	PARTICULARS OF THE ORGANISATION FUNCTIONS AND DUTIES
2	CLAUSE 4(b) (2)	POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES
3	CLAUSE 4(b) (3)	PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY
4	CLAUSE 4(b) (4)	NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS
5	CLAUSE 4(b) (5)	RULES REGULATIONS INSTRUCTIONS MANUALS AND RECORDS HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS
6	CLAUSE 4(b) (6)	CATEGORIES OF DOCUMENTS THAT ARE HELD BY ITS OR UNDER ITS CONTROL.
7	CLAUSE 4(b) (7)	PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULATION WITH OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR ADMINISTRATION THEREOF
8	CLAUSE 4(b) (8)	STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVISE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC
9	CLAUSE 4(b) (9)	DIRECTORY OF ITS OFFICERS AND EMPLOYEES
10	CLAUSE 4(b) (10)	MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS.
11	CLAUSE 4(b) (11)	BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE
12	CLAUSE 4(b) (12)	MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES
13	CLAUSE 4(b) (13)	PARTICULARS OF RECIPIENTS OF CONCESSIONS PERMITS OR AUTHORIZATION GRANTED BY IT
14	CLAUSE 4(b) (14)	DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY IT REDUCED IN AN ELECTRONIC FROM
15	CLAUSE 4(b) (15)	PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM IF MAINTAINED FOR PUBLIC USE
16	CLAUSE 4(b) (16)	NAMES, DESIGNATION AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS.
17	CLAUSE 4(b)(17)	SUCH OTHERS INFORMATION MAY BE PRESCRIBED

**Particulars of its organization functions and duties as per clause  
4 (b) (1) of the  
Right to Information Act 2005**

**NAME OF THE COLLEGE**

**KLE Society's  
LINGARAJ COLLEGE, BELGAUM  
(Autonomous)**

**ORGANISATION CHART**



**PRINCIPAL  
KLE Society's  
LINGARAJ COLLEGE, BELGAUM  
(Autonomous)**

**Phone: 0831-2420027 Fax: 0831/2427589  
E-mail: [principallingarajcollege@gmail.com](mailto:principallingarajcollege@gmail.com)  
Website: [www.kleslingarajcollege.com](http://www.kleslingarajcollege.com)**

**POWERS AND DUTIES OF ITS OFFICERS/EMPLOYEES AS PER CLAUSE  
4 (b) (2) OF THE RIGHT TO INFORMATION ACT 2005**

<b>S. No</b>	<b>Designation</b>	<b>Powers and duties of Officers/Employees</b>
1	Principal	<ol style="list-style-type: none"> <li>1) The Principal shall exercise such administrative powers as are delegated various acts, rules, regulations orders and instructions of the competent authorities. He shall be both administrative and academic head of the college functioning of the college.</li> <li>2) To ensure that the scholarship applications of the concerned students are sent to sanctioning Depts. viz Social Welfare Department.</li> <li>3) To ensure that the proposal for renewal of Affiliation / accordable of permanent affiliation is sent to the concerned University well in time.</li> <li>4) To ensure that the accreditation from the NAAC is obtained and to ensure, if already, accorded is upgraded after 5 years.</li> <li>5) To take necessary action to bring the college under 2(f) and 12(b) of the UGC Act.1956.</li> <li>6) This can be done by sending the proposal to the UGC, New Delhi.</li> <li>7) The Principal shall handle 6 hours of teaching work-load in a week in the relevant subject etc.</li> </ol>
2	Associate Professor/ Assistant Professor	<ol style="list-style-type: none"> <li>1) Conduct the classes as per the time-table.</li> <li>2) Complete the syllabus prescribed by the concerned University well in time.</li> <li>3) Extend their full co-operation to the heads of the departments in completing the syllabus before commencement of the University Examination well in time.</li> <li>4) To co-operative with the Principal in smooth function of mid-term, supplementary and annual examination.</li> <li>5) To teach the workload prescribed by the UGC and to maintain dairies and shall be available for students at least 7 hours daily and for 5 hours on Saturday's in the college.</li> <li>6) To maintain the attendance of the students of the respective classes.</li> <li>7) He/she shall conduct the practical classes as prescribed by the University and attend valuation work of the university examination which is mandatory.</li> <li>8) To conduct tutorial classes as per the UGC norms etc.</li> </ol>
3	Librarian	<ol style="list-style-type: none"> <li>1) To issue books to the teaching non-reaching staff and students and collect it back.</li> <li>2) Maintain necessary records/register in the library etc.</li> <li>3) To arrange for annual stock verification of the library books and to send annual stock verification report to the concerned officer etc.</li> </ol>

4.	Physical Culture Instructor	<p>1) To coach, guide, train and supervise students in general, adopt a selective basis in major games and athletics, give training daily in the morning hours in consultation with the Principal.</p> <p>2) To assist the Principal in the maintenance of discipline and healthy atmosphere in the college etc.</p>
5.	Superintendent	<p>The Superintendent shall be primarily responsible for the efficiency of his section or accurate and confirm to the rules and procedures. He shall scrutinize all the papers/files before they are submitted to the higher officers. The superintendent shall personally handle all important and complicated cases. He shall guide his subordinates in all respects and make them put up the cases in accordance with the rules. He shall maintain his section neat and clean. He shall take all steps to maintain order and discipline in the section. He shall control the movement of officials. He shall arrange for distribution of work among the case workers in consultation with the concerned officer. He shall maintain guard files of his section. He shall ensure that all registers, diaries and files are maintained properly by the case workers of his section. He shall mark the tappals to the concerned case workers. He shall supervise his section and submit reports to his immediate officers. He shall signed and issue acknowledgement letters.</p>
6.	First Division / Second Division Assistants	<p>First Division Assistants/Second Division Assistants works under the guidance of the Superintendent. He is responsible for the work entrusted to him/her. Each assistant will be allotted certain subjects to deal with. His/her duty mainly are as follows :</p> <ol style="list-style-type: none"> <li>1) To maintain the case diary</li> <li>2) To examine and put-up notes and drafts promptly to the Superintendent after recording paging index.</li> <li>3) To maintain the various registers prescribed under the rules of office procedures.</li> <li>4) To ensure that the notes submitted in the files are neat and tidy and as per rules.</li> </ol>
7.	Typist	<p><b>The typist's duties and responsibilities are as follows :</b></p> <ol style="list-style-type: none"> <li>1) To type both on Computer and typewriter neatly and accurately all letters marked to him.</li> <li>2) To take out number of copies required.</li> <li>3) Stenciling when the number of copies required are more than 10.</li> <li>4) Typists shall compare fair copies before they are returned to the case worker.</li> <li>5) To maintain the work diary in the prescribed Proforma.</li> <li>6) Draft shall be typed giving wide margin for effecting necessary corrections.</li> </ol>

8.	Clerk Cum Typist	<p><b>The typist duties and responsibilities are as follows :</b></p> <ol style="list-style-type: none"> <li>1) To type both on Computer and Typewriter neatly and accurately all letters marked to him</li> <li>2) To take out number of copies required</li> <li>3) Stenciling when the number of copies required are more than 10</li> <li>4) Typist have compare fair copies before they are returned to the Case worker</li> <li>5) To maintain the work diary in the prescribed proforma</li> <li>6) Draft shall be typed giving wide margin for affecting necessary correction.</li> </ol>
9	Attender/Peon	<p><b>The duties of the Attender/Peon are as follows :</b></p> <p><b>GENERAL DUTIES</b></p> <ol style="list-style-type: none"> <li>1) Carrying the files from one section to another or from one case worker to another etc.</li> <li>2) Stitching the files/exam bundles</li> <li>3) Carrying and distribution of stationery and making envelops whenever necessary.</li> <li>4) Arranging of furniture</li> <li>5) Keeping the office premises clean.</li> </ol>

**FORMAT –3**

**PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCULDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY AS PER CLAUSE 4 (b) (3) OF THE RIGHT TO INFORMATION ACT 2005**

Sl. No	Designation	Powers and Duties of Offciers/Employees
1.	Principal	He shall exercise both administrative and academic powers
2.	Associate Professor/ Assistant Professor	He shall teach and conduct examinations
3.	Librarian	He shall issue and collect the books
4.	Physical Culture Instructor	He shall train the students in all sports and games
5.	Superintendent	He shall guide the office staff and assist the Principal
6.	First Division Assistant	He shall do work allotted to him
7.	Second Division Assistants	He shall do work allotted to him
8.	Typist/CCT	He shall do all typing work
9.	Attender/Peon	He shall be responsible for keeping college campus clean

**NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS AS PER CLAUSE  
NO. 4(b)(4) OF THE RIGHT TO INFORMATION ACT – 2005**

<b>Sl. No.</b>	<b>Designation</b>	<b>Norms set by it for the Discharge of its Functions</b>
1.	Principal	As per the norms prescribed by the Government, UGC and Management
2.	Associate Professor/ Assistant Professor	As per norms prescribed by Government, UGC and the Management
3.	Librarian	As per norms prescribed by Government, UGC and the Management
4.	Physical Culture Instructor	As per norms prescribed by Government, UGC and the Management
5.	Superintendent.	As per norms of Government and Management
6.	First Division Assistant	As per norms of Government and Management
7.	second division assistants	As per norms of Government and Management
8.	Typist/CCT	As per Office Procedure Norms
9.	Attender/Peon	As per Office Procedure Norms

**RULES, REGULATIONS INSTRUCTIONS MANUALS AND RECORDS HELD BY  
IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR  
DISCHARGING ITS FUNCTIONS AS PER CLAUSE 4(b) (5) OF THE RIGHT TO  
INFORMATION ACT 2005**

<b>Sl. No.</b>	<b>Rules, Regulations, Instructions, Manuals and Records Used</b>
1	Karnataka Civil Services Rules – 1958
2	Karnataka Financial Code – 1958
3	Karnataka Treasury Code – 1958
4	Budget Manual – 1958
5	Manual of Contingency Expenditure – 1958
6	Karnataka Civil Service Rules (Classification Control and Appeal) 1957
7	Conduct Rules 1966
8	Karnataka Education Act 1983 (Karnataka Act No. 1 of 1995)
9	Karnataka Educational Institutions (Collegiate Education) Rules 2003
10	Grant in Aid Code
11	Karnataka Civil Services (General Recruitment) Rules 1977
12	Karnataka Civil Services Probationary Rules 1977
13	Karnataka Government Servants Seniority Rules 1957
14	Triple Benefits Scheme Rules 1976
15	University Grants Commission Guidelines
16	Karnataka State Transparency Act 2000
17	Relevant Government Notifications and Orders
18	Karnataka Civil Services (Regulation of Promotion Pay and Pension Act, 1973 and Rules 1978 Rules General Recruitment Rules 1977
19	Karnataka Civil Services (Confidential Reports) Rules 1985
20	Karnataka State University Act 2000
21	Jurisdictional, University Regulations, by Laws and Examination Manual
22	Karnataka Education Department Services (Colligate Education Department) (Special Recruitment) Rules 1993 and other Rules as amended

**STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER CONTROL AS PER CLAUSE 4 (b) (6)**

<b>Si. No.</b>	<b>Categories of Documents that are held by it or Under Control</b>
1.	Attendance Registers
2.	Casual Leave Registers
3.	Letters Inward Registers
4.	Postal Stamps Account Registers
5.	Letters Outward Registers
6.	Tappal Issue Acknowledgement Registers
7.	Muddam Registers
8.	Cash Books
9.	Day Books
10.	Grant Release Registers
11.	Salary Disbursement Registers
12.	Advance Sanction Registers
13.	Stock Registers
14.	A. G. Audit Observation Compliance Report Registers

**PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC RELATION TO THE FORMULATION OF ITS POLICY OR ADMINISTRATION THEREOF AS PER CLAUSE 4 (b) (7) OF THE RIGHT TO INFORMATION ACT 2005**

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|---|
| <p>1. The committee to look into the requirements of the Right to Information Act - 2005 has been informed.</p> |
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**STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO MORE PERSONS CONSISTED ITS PART OR FOR THE PURPOSE OF ITS ADVISE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC AS PER CLAUSE 4(b) (S) OF THE RIGHT TO SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC AS PER CLAUSE 4(b) (S) OF THE RIGHT TO INFORMATION ACT 2005.**

<b>Sl.No.</b>	<b>Committees</b>	<b>Headed By</b>
1)	College Gymkhana (Sports) Committee	Principal
2)	IQAC	Principal
3)	Anti-Raging Committee	Principal
4)	Students Grievances Redress Cell Committee	Principal
5)	Alumni Association Committee	Principal
6)	College Disciplinary Committee	Principal
7)	Remedial Coaching Classes Committee	Principal
8)	SC/ST Cell	Principal
9)	Library Committee	Principal
10)	College Magazine Committee	Principal
11)	N.S.S. Wing	Principal
12)	N.C.C. Wing	Principal
13)	Students Welfare Officer	Principal
14)	Attendance Committee	Principal
15)	Time – Table Committee	Principal
16)	Employment Information and Career Guidance Cell	Principal
17)	Debate Union	Principal
18)	Examination Committee (Test & Semester Examination)	Principal
19)	Garden Committee	Principal
20)	Staff Common Room Committee	Principal
21)	Human Rights Committee	Principal
22)	Research Committee	Principal

**DIRECTORY OF ITS OFFICERS AND EMPLOYEES AS PER CLAUSE 4(b) (9) OF  
THE RIGHT TO INFORMATION ACT 2005**

<b>S.No.</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>Contact No.</b>
1)	Dr. S. S. Masali	Principal and Associate Professor in Economics	R:2454514 M: 9901289034
2)	Shri. C. S. Nalavadi	Associate Professor in Statistics	R: 2426534 M: 9844249759
3)	Dr. S.B. Somannavar	Associate Professor in Economics	R: 2446128 M: 9845307142
4)	Dr. Gurudevi Huleppanavarmath	Associate Professor in English	O: 2420027 M: 9845751621
5)	Smt. S. S. Chobari	Associate Professor in Statistics	R: 2420027 R: 2447724
6)	Smt. B.U. Kajagar	Assistant Professor in Psychology	O: 2420027 M:9844753253
7)	Shri. S. N. Mulimani	Associate Professor in Geography	O: 2420027 M:9480429400
8)	Smt. M.R. Banahatti	Associate Professor in Psychology	R: 2420004 M:9449083004
9)	Shri.M.A.Dombar	Associate Professor in Commerce	O: 2420027 M:9483271969
10)	Dr. (Smt) K.R. Siddagangamma	Associate Professor in Kannada	R: 2470147 M:9844055147
11)	Dr. G.N. Sheeli	Associate Professor in Geography	R: 2456839 M:9480537498
12)	Shri. B. M. Tejasvi	Assistant Professor in Political Science	O: 2420027 M:9449370044
13)	Dr. (Smt) R.A. Godhi	Assistant Professor in Sociology	R: 2470650 M:9844174508
14)	Dr. A. S. Anikivi	Assistant Professor in Political Science	R: 2459931 M:9480454560
15)	Smt. G. N. Patil	Assistant Professor in Economics	R: 2441178 M:8884147466
16)	Shri. B. N. Yaligar	Assistant Professor in Geography	R: 08373-2667531 M: 9945933651
17)	Shri.H.S.Melinmani	Assistant Professor in Kannada	O: 2420027 M: 9945347083
18)	Smt.S.V.Joshi	Associate Professor in Kannada	O:2420027 R:2483344
19)	Shri. C. Ramarao	Physical Edu. Director	O:2420027 M : 8867317774
20)	Shri. S. D. Savadatti	Superintendent	O:2420027 M: 9986096705

21)	Shri. M. P. Ujjinakopp	SDA	O:2420027 M: 9845312377
22)	Smt. V. M. Sakri	SDA	O:2420027 R: 2461870
23)	Shri. V. M. Angadi	Peon	O:2420027 M:9945972652
24)	Smt. J. S. Hindiholi	Peon	O:2420027 M: 9449059433

**MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATIONS AS PROVIDED IN ITS REGULATIONS AS PER CLAUSE 4(b) OF THE RIGHT TO INFORMATION ACT 2005.**

Sl. No.	Name	Designation	Gross Salary (Rs)
1)	Dr. S. S. Masali	Principal and Associate Professor in Economics	1,30,005.00
2)	Shri. C. S. Nalavadi	Associate Professor in Statistics	1,20,800.00
3)	Dr. S.B. Somannavar	Associate Professor in Economics	1,28,160.00
4)	Dr. Gurudevi U. Huleppanavarmath	Associate Professor in English	1,23,620.00
5)	Smt. S. S. Chobari	Associate Professor in Statistics	1,17,960.00
6)	Smt. B.U. Kajagar	Assistant Professor in Psychology	75,960.00
7)	Shri. S. N. Mulimani	Associate Professor in Geography	1,14,560.00
8)	Smt. M.R. Banahatti	Associate Professor in Psychology	1,04,800.00
9)	Shri.M.A.Dombar	Associate Professor in Commerce	1,14,520.00
10)	Dr. (Smt) K.R. Siddagangamma	Associate Professor in Kannada	1,14,520.00
11)	Dr. G.N. Sheeli	Associate Professor in Geography	1,01,660.00
12)	Shri. B. M. Tejasvi	Assistant Professor in Pol. Science	62,900.00
13)	Dr. (Smt) R.A. Godhi	Assistant Professor in Sociology	58,380.00
14)	Dr. A. S. Anikivi	Assistant Professor in Pol. Science	55,080.00
15)	Smt. G. N. Patil	Assistant Professor in Economics	59,760.00
16)	Shri. B. N. Yaligar	Assistant Professor in Geography	51,920.00
17)	Shri.H.S.Melinmani	Assistant Professor in Kannada	53,420.00
18)	Smt.S.V.Joshi	Associate Professor in Kannada	On Deputation
19)	Shri. C. Ramarao	Physical Director	50,400.00
20)	Shri. S. D. Savadatti	Superintendent	38,350.00
21)	Shri. M. P. Ujjinakopp	SDA	35,375.00
22)	Smt. V. M. Sakri	SDA	26,500.00
23)	Shri. V. M. Angadi	Peon	26,875.00
24)	Smt. J. S. Hindiholi	Peon	15,563.00

**BUDGET ALLOCATED TO EACH OF ITS AGENCY INDICATING THE PARTICULARS OF ALL PLANS. PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE AS PER CLAUSE 4(b) (11) OF THE RIGHT TO INFORMATION ACT 2005.**

**(As per Karnataka Institutions (Collegiate Education) Rules 2003/Chapter-IV Rule 7 to 18,63 and 64)**

<b>Sl. No.</b>	<b>Head of Account</b>	<b>Particulars of Budget Allocated (Plans &amp; Non Plan)</b>	<b>Expenditure</b>	<b>Balance</b>
1	220203104001	<b>2,36,24,334.00</b>	<b>2,36,24,334.00</b>	--

<b>Month &amp; Year</b>	<b>Grant Received (Rs.)</b>	<b>Salary Expenditure (Rs.)</b>
March – 2013	20,15,189.00	20,15,189.00
April – 2013	20,20,029.00	20,20,029.00
May- 2013	20,26,891.00	20,26,891.00
June – 2013	21,11,648.00	21,11,648.00
July – 2013	21,26,614.00	21,26,614.00
August – 2013	21,32,105.00	21,32,105.00
September - 2013	18,98,432.00	18,98,432.00
October - 2013	18,72,560.00	18,72,560.00
November - 2013	18,86,775.00	18,86,775.00
December - 2013	18,96,788.00	18,96,788.00
January – 2014	18,56,215.00	18,56,215.00
February – 2014	17,81,088.00	17,81,088.00
<b>Total</b>	<b>2,36,24,334.00</b>	<b>2,36,24,334.00</b>

**MANNAR OF EXECUTION OF SUBSIDY PROGRAM INCLUDING AMOUNT ALLOCATED AND THE DETAILS OF BENEFICIERIES OF SUCH PROGRAMMES AS PER CLAUSE 4(B) (12) OF THE RIGHT TO INFORMATION ACT.**

<b>S. No.</b>	<b>Name of the Scholarship</b>	<b>No. of Students</b>	<b>Amount received</b>	<b>Amount disbursed</b>
1.	Physical Handicapped Scholarship	4	8,000.00	8,000.00
2.	Endowment Cash Prize	24	4,715.00	4,715.00
3.	Alumni Association Cash Prize	30	9,600.00	9,600.00
4.	City Corporation	1	4,000.00	4,000.00
5.	GOI PM SC/ST Scholarship	52	1,80,760.00	1,80,760.00
6.	BCM Scholarship	23	47,400.00	47,400.00
7.	Other Scholarships	24	50,000.00	50,000.00

**PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GRANTED BY IT IS PER CLAUSE 4(B) OF THE RIGHT TO INFORMATION ACT 2005.**

**NOT APPLICABLE**

**DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY IT  
REDUCED IN AN ELECTRONIC FORM AS PER CLAUSE 4(B) (14) OF THE  
RIGHT TO INFORMATION ACT 2005**

<b>Sl. No.</b>	<b>Particulars</b>
1.	Staff Names and Designation
2.	Salary HRMS System
3.	Admission
	<ul style="list-style-type: none"> <li>a) Fee Register</li> <li>b) Admission Register</li> <li>c) Students Strength</li> <li>d) Graphical Reports of Strength</li> <li>e) Certificates: Study, Transfer, Character etc.</li> <li>f) Roll Call</li> <li>g) Statistical Reports of Students</li> <li>h) Students Listing</li> </ul>
4.	Examination
	<ul style="list-style-type: none"> <li>a) Examination Time Table</li> <li>b) Test Seating Arrangement</li> <li>c) Admission Tickets</li> <li>d) Fee Register</li> <li>e) Examination Forms</li> <li>f) Examination Results</li> </ul>

**PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING  
INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR  
READING ROOM, IF MAINTAINED FOR PUBLIC USE AS PER CLAUSE 4 (B) (15)  
OF THE RIGHT TO INFORMATION ACT 2005.**

**Library and reading room only for students and faculty members.**

**Library Timing: I Term – 10.30 to 6.00 p.m.**

**II Term- 9.00 to 8.00 p.m.**

**NAMES DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS AS PER CLAUSE 4 (B) (16) OF THE RIGHT TO INFORMATION ACT 2005.**


Sl. No.	Name of the Public Authority	Name & Designation of the Public Information Officer	Name and Designation of the Assistant Information Officer	Appellate Authority
1)	Lingaraj College, Belgaum	Dr. S.S.Masali Principal	Shri S D Savadatti Superintendent	Regional Joint Director, Collegiate Education, Dharwad

**SUCH OTHER INFORMATION AS MADE BE PRESCRIBED AS PER CLAUSE 4 (B) (17) OF THE RIGHT TO INFORMATION ACT 2005.**

NOT APPLICABLE



Place: Belgaum  
Date: 01.04.2014

  
Principal,  
Lingaraj College, Belgaum

**CERTIFICATE:**

This is to certify that as per the Government of India rights to information Act 2005 (Central Act No.22 Section -5(1) (5)(2) and 19(1) pertaining to our college both in English and Kannada is hereby displayed for notice of the public on 25.03.2013.



Place: Belgaum  
Date: 01.04.2014

  
Principal,  
Lingaraj College, Belgaum